



Preserving working retrievers since 1935

Manitoba Gun Dog Association Inc. Annual General Meeting

November 22, 2017

National Research Council, 435 Ellice Ave., Winnipeg

Present: Scott Anderson, Marilyn Bayrak, Fred Benjaminson, Shaun Booth, Kyle Cooke, Dustin Dola, Crystal Fulton, Kris Hastie, Mark Hastie, Blake Hasiuk, Dewayne Hay, Trish Hay, Kevin Howarth, Gail Komadoski, Randy Lennartz, Tracy Lennartz, Colin McMichael, Matt Mutcheson, Bob Norris, James Oake, Ross Peden, Charlie Ross, Percy Ruddock, Darren Shipp, Harry Steingart, Carrie Whenham, Judy Wilson

Call to order at 7:08pm

1) Reading of the Minutes of the Last Annual Meeting

Motion made by Carrie Whenham, seconded by Gail Komadoski, that the minutes be accepted as presented.

Carried

2) Business Arising from the Minutes: see attached for items provided by Fred Benjaminson. Crystal indicated that most of these items are being worked on by the Executive Committee.

3) Report of the Treasurer – Marilyn provided a report that included a statement of the club's financial position as well as a statement of revenue and expense for the year as compared to last year. She gave a verbal explanation of many items. She asked that we pay special attention to the third paragraph of her report that indicates a further breakdown of grounds expenses. Mark Hastie and Helen Hasiuk audited the financials this year and suggested: 1) there is a standard report to be completed by event secretaries for revenues and expenditures, and 2) that the executive prepare a financial forecast for the upcoming year and for five years, if possible. Randy Lennartz brought an error in accounting to Marilyn's attention - see annual revenue – as presented, shows \$16, 367.47. Marilyn re-calculated and noted that it should read \$29,811.25 and thanked Randy for bringing it to our attention. **Motion** made by Marilyn Bayrak, seconded by Crystal Fulton, that the report be accepted as presented with the above correction made. **Carried.**

4) Report of the Executive – Colin presented the 2017 Grounds Report (as found in annual report) which summarized the work done and expenditures, as well as a plan for 2018 work to be done and a proposed budget. There was much discussion regarding foxtail management/eradication as well as how to manage cattails. There was also a suggestion to set dates of work parties well ahead of time.

5) Communication: none

6) President's Address: Please see message from the President in the annual report. Matt thanked everyone for another successful year, which included hosting the 2017 National Master Hunt Test and congratulated everyone for the success they had with their dogs. Matt gave a special thanks to Larry and his team for the newsletters, to Kevin

& Gail for hosting our informals and to the Grounds Committee for all their hard work. He thanked everyone again for their volunteer time and indicated he looks forward to seeing everyone at next week's awards lunch and gave best wishes for the winter.

7) Report of the Nominating Committee – The nominating committee (Gail Komadoski – chair, Larry Baker, Mark Hastie and Crystal Fulton) present the following candidates for the 2018MGDA Executive:

President	Matt Mutcheson
1 st Vice President	Blake Hasiuk
2 nd Vice President	Gail Komadoski
Secretary	Crystal Fulton
Treasurer	Marilyn Bayrak
Director 2 Years	Shaun Booth
Director 2 Years	Keith Lovelace

Note: Directors Mark Hastie and Colin McMichael will serve on the 2018 Executive to complete the 2nd year of their terms.

8) Election of Officers and Nominations from the Floor: no nominations from the floor. **Motion** by Fred Benjaminson, seconded by Kevin Howarth, that the new executive put forth by the nominating committee be approved. **Carried.**

9) Unfinished Business:

(a) Ross Peden was asked to meet with the Manitoba Habitat Heritage Corp. to discuss what they would do with the grounds if donated should the club dissolve and what rules would there be for the usage of the grounds. Ross gave a report based on his meeting and indicated that the Corp. is willing to work with those who donate land regarding usage, but these items are best discussed at the time of donation. **Motion** by Matt Mutcheson, seconded by Fred Benjaminson, to leave the grounds to the Manitoba Habitat Heritage Corporation should the club dissolve. **Carried.**

10) New Business:

(a) Membership Dues – **Motion** by Matt Mutcheson, seconded by Gail Komadoski to increase the annual dues for a regular membership from \$75 to \$100 and for a spousal membership from \$50 to \$60. **Carried.**

(b) Discussion regarding membership and fundraising drives for 2018. The executive committee will set up committees for these, if necessary, in 2018.

11) Adjournment: **Motion** by Fred Benjaminson, seconded by Shaun Booth, that the meeting be adjourned at 8:39pm. **Carried.**

2017 AGM - BUSINESS ARISING FROM THE MINUTES

POLICIES, PROCEDURES AND RULES

At the 2016 Annual General Meeting the Motion "that all of The Manitoba Gun Dog Association Inc's policies, procedures and rules be posted on the MGDA website in the public area so that current and potential members can access them" was passed - **however, to date this has not been done.**

It is essential that all policies, procedures and rules be documented and posted on the MGDA website so that members and potential members know what is expected - note that there are some undocumented rules that apparently exist such as:

- Only "members " can chair events and be event secretaries.
- Only voting members can use the grounds and clubhouse.

I am willing to serve on the Policies, Procedures and Rules committee which should be responsible for reviewing the policies, procedures and rules submitted by the Executive and documenting the duties and expectations for all of the positions/committees identified.

WEBSITE

The MGDA website looks very good and contains most of the required information, however it is not up to date and must be reviewed to ensure that the information is correct and up to date. An Executive member should be tasked with the responsibility of ensuring that required information is provided to the webmaster for updating and that periodic reviews are completed throughout the year.

The webmaster is responsible for updating and maintaining the website not for sourcing the information to be posted.

The 2017 Field Trial and Hunt test results are not posted on the MGDA website and the Hunt Test results are not posted on the NRCC website. It is important to post event results to recognize members successes as well as to have easily accessible records. The Duties of the Event Committee state that the Event Secretary is to email results to the MGDA webmaster, NRCC webmaster and MGDA editor. Supervision is obviously required as the information was not forwarded to the webmasters thus the websites were not updated!

The Association's History needs to be updated by replacing the last 3 paragraphs: with the following:"The MGDA Club Grounds have been the site of 4 Canadian National Retriever Championship Stakes (1982, 1992, 2004 and 2011), 4 Canadian National Amateur Retriever Championship Stakes (1997, 2002, 2007 and 2015) and 2 Canadian National Master Hunt Test Stakes (2010 and 2017).

Today the MGDA has approximately 75 members. The Club hosts 2 licensed Field Trials, 2 licensed Hunt Tests and 1 Working Certificate Test per year. In addition the club holds up to 5 winter "Fun Tests/Trials", and usually holds Retriever Workshops each year (the most notable being the Carr /Rorem Retriever Workshop held in 1994; the Rick Stawski Fowl Dawgs seminar in 2012 and the Avery Sporting Dog seminar with Kenny Trott in 2014)."

VOLUNTEERING

The document VOLUNTEERING should be posted on the website in the public area perhaps under the heading "Members' Obligations" to emphasize that the Manitoba Gun Dog Association Inc. is owned and operated by its members.

Duties for the following positions/committees should be documented and posted on the website along with the To-Do-List to give members an idea of the work that is required to run the Association and the time frames when volunteers are required:

ADMINISTRATION - Auditor

- Birds,
- Executive,
- Judges Selection,
- Membership,
- Newsletter;
- Nominating Committee,
- Policies Procedures and Rules,
- Public Relations [Advertisizing, Demonstrations (Cabelas, DU, Fort Whyte), Provincial Hunting Days, Mentor Young Hunters, Publicity],
- Service Awards,
- Statistician
- Webmaster

EDUCATION

- Handlers Clinic,
- Judges Clinic,
- Rule Book Review,
- Seminars
- Training Clinic;
- Training Classes
- Training Days,

EVENTS

- Awards Celebration,
- Field Trials
 - Spring,
 - Fall,
- Hunt Tests
 - June,
 - August,
- Informals,
- Social/Fun Days,
- Working Certificate Tests,

FACILITIES

- Building Maintenance
 - Open Up,
 - Close Up,
- Equipment,
- Grounds Development,
- Grounds Maintenance
 - Paid Cutting,
 - Volunteer Work Parties,
- Fund Raiser (Business Directory, Grey Cup, etc),

TRANSPARENCY

Executive meeting minutes are now being posted in the Members Only section of the MGDA Website so that members can be keep abreast of what is happening or being contemplated for the Association which hopefully will give members a positive feeling of belonging and encourage them to offer suggestions for improvement.

Fred Benjaminson

